

ERVING SCHOOL COMMITTEE MEETING

Final Draft of Minutes

Tuesday, March 12, 2019

ERVING ELEMENTARY SCHOOL

7:00 p.m.

PRESENT: Erik Semb, Chair; David Chagnon Jr., Jennifer Eichorn, members; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; James Trill, Principal; Brittanie Mimitz, Minute Taker; Mary Glabach, teacher; Lisa Bartlett, teacher; Andrea Elson, Speech language Pathologist; Laura George, Teacher; Lori Hale, Teacher; Tracy Saharceski, Teacher; Scott Bastarache, Select board; Becky Allen; Paraprofessional, Kate Gaudet; Parent.

- A. Call Meeting to Order-** The 3/12/2019 Erving School Committee Meeting was called to order at 7:01pm by Erik. AIF.
- B. Pledge of Allegiance-** The Pledge of Allegiance was recited by all present.
- C. Public Hearings-**
 - 1. FY20 Elementary Budget- After discussion the committee voted to accept the FY20 Elementary budget as is with a motion by David, seconded by Brian. AIF
 - 2. FY20 Secondary Budget- A motion was made by Jenn, then seconded by David to accept the FY20 Secondary Budget as is. AIF
- D. Approval of Minutes from February 11, 2019-** The minutes from February 11, 2019 were approved with a motion by Erik, seconded by Jenn. AIF. *
- E. Warrants-**
 - 1. Payroll warrant 2/21 Batch #117 Total Gross = \$102,970.77
 - 2. Voucher No: 1032 – in the amount of \$46,654.03 was submitted for the Elementary Budget, Title IIA, Fed Sped,
 - 3. Voucher No: 1031- In the amount of \$15,652.97 was submitted for the Elementary Budget, Title IIA, FED SPED, Title I, Student Activity, and Food Service.
 - 4. Voucher No: 1111- in the amount of \$27,206.05 for the Secondary Budget.
 - 5. Payroll warrant 3/7 Batch #118 Total Gross = \$100,652.72. *
- F. Report of the Gill-Montague Representative-** Not Available
- G. Collaborative for Educational Services Report-** Next meeting March 27, 2019.
- H. Capital Planning Committee update-** Will meet on Wednesday March 13, 2019.
- I. Superintendents Report-** The superintendent announced the two finalists for the EES Principal position. Megan Desmarais current principal of Northfield Elementary and Lisa Candito current principal of Ware Elementary School will be visiting EES next week. The search committee will also do a site visit at each school. The two finalists will be available on March 27, 2019 at EES to take part in a Family and community forum.
- J. Director of Finance and Operations Report-** None available.
- K. Principal's Report-***
 - 1. Enrollment- Gr 6 21, Gr 5 18, Gr 4 9, Gr 3 21, Gr 2 12, Gr 1 9, K 15, Pre-4 15, and Pre-3 11 for a Total of 131 students.
 - 2. Personnel- No personnel matters.
 - 3. Lunch Program Update- The cafeteria program recently went through its 5-year review. Donna did a great job of making sure all the documents and information were prepared.

EES may not have enough qualifying students for the CEP program. Free lunch and breakfast will still be offered. The reimbursement would be far less.

4. **Program Updates-** The school is currently working on educating grade 3-6 students on internet safety. Officer Loyond ICAC educated the students on internet safety and the dangers that exist. EES is dedicated to keeping the children safe while using technology. All the computers and iPads have software that will block certain information it deems inappropriate. The literacy committee continues to work on finalizing the Erving Elementary School Literacy Plan. They anticipate a final document around June that will be implemented for the following school year.
5. **Building and Grounds-** Mr. Trill Thanked Gary, Eric, and Collin for doing an amazing job getting the school ready for students after snow storms. The school has received quotes to repair the leaks in the roof and sky light. Due to the large amount they have been passed to the town for their consideration.

L. Budget and Personnel Committee Report- No new report.

M. Union #28 Committee Report-

1. Next meeting date- Monday, March 18, 2019 @ 7:00p.m.
2. JSC-Policy Sub-committee-Monday, March 18, 2019 @6: 45p.m. Location-Swift River.

N. OLD Business- none

O. New Business-

1. **FY20 Academic Calendar-** Erik motioned to accept the FY19-FY20 Academic calendar as is. The motion was seconded by Jenn. AIF.
2. **PTO Report-** The PTO is currently working on its Second annual EES Calendar Raffle. They have obtained over 50 donations to raffle off. The tickets will go on sale throughout the month of April and the raffle will begin on May 1, 2019.

P. Policy Review and Update

Final Vote on:

- **GCF – Professional Staff Hiring*** A final motion to accept Policy GCF was made by Erik, seconded by Brian. AIF.
- **JFABE- Education Opportunities for Military Children*** A final motion to accept Policy JFABE was made by Erik, seconded by Brian. AIF.
- **JFABF- Education Opportunities for Children in Foster Care*** A final motion to accept Policy JFABF was made by Erik, seconded by Brian. AIF.
- **BEDG- Minutes*** A final motion to accept Policy BEDG was made by Erik, seconded by Brian. AIF.

Q. Future Business-

1. **Next School Committee meeting-** Tuesday May 21, 2019 at 7p.m.
2. **Next Erving Policy Committee meeting-** Tuesday May 21, 2019 at 6:30p.m.

R. Adjournment- On a motion by Erik, seconded by Jenn; the meeting was adjourned at 8:08pm. AIF.

S. Executive Session to discuss strategy with respect to collective bargaining.

Respectfully Submitted,

Brittanie Mimitz

Erving School Committee Minute Taker

***Enclosures**